

GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF COMMAND AREA DEVELOPMENT KASHMIR
OFFICE OF THE CHAIRMAN DIVISIONAL LEVEL COMMITTEE FOR RECRUITMENT
TO CLASS-IV POSTS IN COMMAND AREA DEVELOPMENT DEPARTMENT
KASHMIR

Subject: Recruitment to Class-IV posts in Command Area Development Department, Kashmir-
(Divisional Cadre, Kashmir).

Advertisement Notice No: 11/CADK/ADM of 2014

Dated : 31.01.2014

Applications are invited on prescribed format, as per Annexure-"A" to this notification from the permanent residents of Jammu & Kashmir State belonging to Kashmir Division for recruitment to the following Divisional Cadre Class-IV posts in Command Area Development Department, Kashmir in accordance with recruitment policy issued vide Govt. Order No: 735-GAD of 2008 Dated: 30.05.2008, Govt. Order No: 731-GAD of 2010 Dated: 24.06.2010, Govt. Order No: 112-Agri of 2011 Dated: 31.03.2011 Govt. Order No: 257- of F 2011 Dated: 27.10.2011 read with SRO: 332 of 2011 Dated: 28.10.2011. However in respect of posts reserved for scheduled caste category, candidates of the whole state can apply.

The category wise breakup of the posts is as under:

S.No.	Name of the post	No. Of posts
1	Orderly	03
2	Chowkidar	01

Recruitment Roaster:

Category	Open Merit	Resident of Backward Area	Scheduled Caste	Social Caste	Total No. Of posts
Orderly	-	01	01	01	03
Chowkidar	01	-	-	-	01

Terms and Conditions:

- The Pay Band of the above mentioned posts shall be 4440-7440 with Grade pay of Rs.1300/-. However the selected candidates shall be paid fixed monthly salary for the first five years as per the below mentioned details in light of the Govt. Order No: 257-F of 2011 Dated: 27.10.2011 read with SRO: 332 of 2011 Dated: 28.10.2011.

S. No	Pay Band	Grade Pay	Fixed salary (Rs. Per month) for 1 st two years	Medical Allowance	Total Salary (Rs. Per month) for 1 st two years	Fixed salary (Rs. Per month) during next three years	Medical Allowance	Total Salary (Rs. Per month) during next three years
1	4440-7440 (IS)	1300	2870	300	3170	4310	300	4610

[Handwritten signature]

[Handwritten signature]

ANNEXURE "A"

APPLICATION FORM FOR RECRUITMENT TO CLASS IV POSTS IN COMMAND AREA DEVELOPMENT DEPARTMENT, KASHMIR

- I. Name of the post advertised: _____
II. Advertisement Notice No: _____ Date: _____

Affix recent
passport size
photograph (in
colour), duly
attested by a
Gazetted Officer

PARTICULARS OF THE APPLICANT

1. Name of the applicant (in block letters) _____
2. Parentage (in block letters) _____
3. Permanent address (H.No./Village/Mohalla/Street/District) _____
4. Present address (H.No./Village/Mohalla/Street/District) _____
5. Marital status: _____ (Married / Unmarried)
6. Name of the husband: (in case of a female): _____
7. Date of birth (in figures) _____ (in words) _____
8. Age as on 01.01.2014: _____
9. Contact No: (if any) _____
10. Educational qualification:

Examination	Board/University	Year/ session of passing	Subjects offered	Max. Marks	Marks obtained	%age

11. Category: (Open Merit/ Resident of Backward Area/Scheduled Caste/Social Caste): _____

12. Enclosures:

- a. Matriculation Certificate for authentication of Date of Birth. (Yes / No)
- b. Academic qualification Certificate/s. (Yes / No)
- c. Marks Certificate of Matriculation examination. (Yes / No)
- d. Marks Certificate of 10+2 examination. (Yes / No)
- e. Permanent Resident Certificate (State Subject). (Yes / No)
- f. Category Certificate, if any. (Yes / No)
- g. Any other certificate. (Yes / No)

Total No. of enclosures: _____

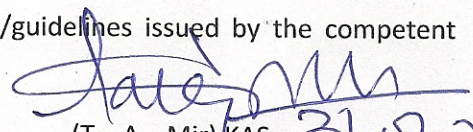
I hereby solemnly declare that the information given in this application form is true to the best of my knowledge and belief. I also affirm that in case at any point of time it is found that any false or fake information has been given or any material / information has been concealed, I shall be liable for disqualification, besides being liable for any punishment / Penalty under law.


Place: _____

Date: _____

Signature of the applicant

2. The candidate applying for the post should not be less than 18 years and above 37 years of age as on 01.01.2014. However in respect of reserved category candidates (RBA/SC/Social Caste), the upper age limit shall be 40 years.
3. The candidate must possess minimum basic qualification as Matric and maximum as 10+2 in terms of SRO: 99 of 2008 dated: 07.04.2008 from any recognised Board/ University. No additional weightage shall be given for higher qualification.
4. Application form duly completed alongwith attested copies of the following documents should be deposited in person or by post in the office of the undersigned upto 22.02.2014 between 11 A.M. to 3 P.M. on all working days. No application form shall be accepted after expiry of the due date.
 - a. Date of Birth, as per Matriculation Certificate.
 - b. Academic qualification Certificate/s.
 - c. Marks Certificate of Matric and 10+2 examinations.
 - d. Permanent Resident Certificate (State Subject)
 - e. Category Certificate, if any.
5. All the documents attached with the application form should be attested both by "Self" and the "Gazetted Officer".
6. The details of attached documents should be mentioned in the application form.
7. Application form found deficient in any manner shall be liable for rejection without notice.
8. Candidates found guilty of impersonation or submitting false, fabricated and/ or tempered documents or suppressing material information shall lead to rejection of his/her candidature at any stage besides rendering him/her liable for criminal prosecution.
9. Candidates will have to appear before the selection committee for interview at the venue to be intimated later on at their own expenses.
10. The date of interview shall be notified separately through print media. No call letter shall be sent to the candidates individually. No claim of being un-aware of the interview date shall be entertained.
11. The candidates shall have to produce all certificates/documents in original at the time of interview, failing which his/her interview will not be conducted and his candidature will be cancelled.
12. The number of posts as mentioned above may increase or decrease at the time of final selection without assigning any reason thereof.
13. In case of receipt of large number of applications the candidates shall be shortlisted on the basis of merit of the candidates in the qualification.
14. The candidate should paste his/her recent passport size photograph (in colour) on the application form, duly attested by a Gazetted Officer. The photograph should be pasted (not stapled) on the application form.
15. Any attempt made by the the candidate to influence the selection committee will result in his/her disqualification from the recruitment process.
16. The selection of the candidates shall be made as per rules/guidelines issued by the competent authority from time to time.


 (T. A. Mir) KAS 31.07.2014
 Director


 Command Area Development
 Kashmir

No:71/Estt/CADK/2013-14/968-72

Dated: 31.01.2014